# The Role of the Learning Specialist in the EBIS Process

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<th>Activity/Intervention</th>
<th>Required Paperwork</th>
<th>Acceptable Special Education Staff Involvement</th>
<th>Unacceptable Special Education Staff Involvement</th>
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| **EBIS: Group Interventions** | Note: There are EBIS forms that will be filled out by the team at this level of intervention | • Consult, collaborate, and brainstorm regarding academic and behavioral program development  
• Teach regular education skill groups that include some students on IEP's  
• Collect and organize progress monitoring data for students in skill groups | • Include students in a designated special education instructional group  
• Conduct observations of individual students  
• Serve as EBIS case manager |
| **EBIS: Individual Interventions in Regular Education Settings** | Note: There are EBIS forms that will be filled out by the team at this level | • Same as above | • Same as above |
| **EBIS: Individual Interventions in Special Education Settings** | • Team Meeting Notice  
• Consent for Evaluation (limited scope and timeframe)  
• SPED Referral OR Prior Notice (depending on response to intervention) | • Include non-special education student in a designated special education group for diagnostic teaching and progress monitoring  
• Take over as EBIS case manager | • Conduct observations of individual students |
| **Special Education: Referral and Evaluation Planning** | • SPED Referral  
• Meeting Notice  
• Minutes of Evaluation Planning Meeting  
• Consent for Evaluation | • Assume duties associated with special education referral management, including formal assessment and individual observations | |

**DISCLAIMER:** This tool has not been reviewed, vetted, or endorsed by the Center on Instruction or the U.S. Department of Education. It was developed as a resource for use by the schools or districts we visited and was not intended to have a broader use. It is provided here simply as a way to fulfill a commonly received request for examples of tools that schools and districts use in their RTI implementation. Practitioners wishing to use this tool in their own schools or districts should consider modifying it to meet the unique needs of their educational setting(s).